



KNOWLEDGE IS POWER

PINGLA THANA MAHAVIDYALAYA

NAAC Accredited B grade College (2nd Cycle)

P.O. – MALIGRAM DIST. – PASCHIM MEDINIPUR PIN. - 721140

website: www.pinglacollege.ac.in

ADMISSION FOR HOSTEL

1. Name in Block Letters :- _____
2. Department :- _____
3. Category (GEN/SC/ST/OBC) :- _____
4. Father's Name :- _____
5. Occupation :- _____
6. Permanent Address :- _____

7. Telephone :- _____
8. Approximate distance of residence from College in K.M. :- _____
9. Local Guardian's Address :- _____

8. Phone No. of Local Guardian _____

9. List of authorized visitors (For girls)

Sr. No.	Name & Designation	Address	Tel No.	Specimen Sign of Visitor
1.				
2.				
3.				

Signature of Parent

Signature of Student



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Declaration

1. I promise to abide by the Hostel Rules as made applicable to the and such other rules as may be prescribed from time to time by the Principal/Secretary/Hostel Superintendent.
2. I also declare that this application for hostel admission is at the wish of my Parent/Guardian and responsibility confers to me as well as my parent / guardian in regard to the due payment of Hostel charges as applicable and payment, if any, to repair / procure any college property given under my disposal in order to use during my stay at hostel.
3. I shall continue to stay in the hostel for the entire academic session.

Signature of Parent

Signature of Student

FOR OFFICE USE ONLY

Checked and allotted Room No. _____

Admitted

Name of Roommates and their phone Nos.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Hostel Supdt.

Hostel Secretary
Pingla Thana Mahavidyalaya

Principal,
Pingla Thana Mahavidyalaya



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RULES and REGULATIONS

1. The students who are allotted seats in the hostel will have to continue for full session, in general except some special ground.
2. The college will provide sharing accommodation in a room. The students will be responsible for the up keep of the Institute property and the articles issued for use in the hotel and for any type of damage to the property/articles, the cost will be recovered from the students.
3. The hostlers are not allowed to keep any valuable articles such as jewelry, heavy cash, expensive electrical/electronic gadgets etc. in their rooms. The college under no circumstances will be responsible for the loss of any valuable articles, however any hostellers found to be violating of the above rules will be liable for disciplinary action.
4. Consumption of alcoholic drinks, drugs and gambling are strictly prohibited. Objectionable materials (magazines/cassettes/CDs/Weapons etc.) are not allowed to be kept in the hostel room.
5. All hostellers should carry their identity cards issued by the college. They should not write anything on the walls, doors or windows or cause any damage to the college property. Shouting/demonstration is prohibited.
6. No electrical appliances are permitted to be used in the rooms; in case of default the students will be liable for fine or disciplinary action as decided by the college Authority.
7. The hostellers will submit the form/undertaking in duplicate duly filled in all respect alongwith photographs, specimen signatures of the visitors who will be authorized to meet the hostellers by their parents or guardians. No person other than the authorized ones will be allowed to meet the hostellers.
8. Non hostellers and guests are not allowed to visit/stay in the hostel. In case any outsiders/day scholars are found visiting/sitting in anyone's room they will be liable for fines or disciplinary action as decided by the Principal.
9. The students are required to keep their rooms locked while going outside. The students are further required to be economical as far as possible in using the water and electricity and keep their rooms clean and tidy all the times. The hostellers are not allowed to use any type of heater/stove/electrical gadget/meddle with the fittings in their rooms.
10. Ragging is not permitted; anyone found indulging in such activities will be liable for severe disciplinary action.
11. The hostellers are not allowed to keep any type of vehicle in the Institute. In case anybody wants to keep/use the vehicles he / she will have to take the prior permission from the Principal for the same.
12. Any change in the rules and regulations will be intimated from time to time.
13. Permission to go home would be granted by the warden only after she/he gets the consent of the parents over the phone.
14. In case of any ill health the student would be taken immediately to the nearest hospital but the expenses of the medicine in case of any treatment have to be borne by the student himself/herself.
15. Each hosteller is required to perform specific duties in the mess on rotation basis as per the directives of the mess in charge.
16. Hostellers are required to switch off the lights and fans when not in use. While leaving the hostel, hostellers are required to handover their room to the appropriate authority and obtain No Dues Certificate. The amount of any damages will be recovered from hostel caution money.
17. For the allotment of the room in the hostel, decision of the authority will be final and binding for all the hostlers.
18. The hostel management reserves the right to make spot checks without having to give prior notice to the students.
19. Hostellers are advised to lock all doors at all times for security reasons.
20. Non hostellers and guests are not allowed to visit/stay in the hostel.
21. Hostellers are not permitted to change rooms or sleep anywhere other than in their own room.
22. Hostellers are not permitted to undertake any part-time job or join part time courses unless with approval of authority.
23. No Student will be allowed to leave the Hostel without the telephone call arrival from Parents/Local Guardian from the Mobile no given in the Hostel form.

Signature of Parents

Signature of Student

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Receipt No. and date

stamp

Signature of Office Personnel